

WAREHOUSE OPERATIVE ROLE

PERMANENT · FULL-TIME · INTERSEND

Join a busy, ambitious logistics business where accuracy, teamwork and great service matter every day.

InterSend is a third-party logistics provider and part of the InterGo group of companies, a leading marketing and distribution business. We provide outsourced storage, order fulfilment and delivery services for a growing portfolio of B2B and B2C brands.

We are looking for a reliable and conscientious Warehouse Operative to support every stage of our fulfilment operation, from receiving and storing stock through to accurately picking, packing and despatching customer orders.

EMPLOYMENT

Permanent, full-time

REPORTS TO

Distribution & Fulfilment Manager

WHAT YOU'LL BE DOING

- Support the goods-in process, ensuring inbound products are received, processed and put away accurately and on time.
- Produce and work from picking lists to pick, pack and despatch client orders in line with individual instructions.
- Process orders accurately and ensure agreed fulfilment deadlines and service levels are met.
- Select appropriate shipping options, produce carrier labels and place completed orders in the correct collection area.
- Maintain accurate stock locations and support effective stock control across client products.
- Work closely with Account Management, customer service teams, clients and transport providers by telephone and email when required.
- Monitor packaging and stationery supplies and report shortages promptly to your line manager.
- Keep the warehouse clean, tidy and orderly, including flattening and storing empty boxes correctly.
- Report risks, problems, product defects and health and safety concerns immediately to a senior team member.
- Contribute to continuous improvement projects and help raise customer service and operational standards.
- Once fully competent, support and mentor other team members and assist with training.

WHAT WE'RE LOOKING FOR

- Strong accuracy and attention to detail, ideally gained in a role where getting things right first time is essential.
- Reliable, conscientious and punctual, with a practical and proactive approach to work.
- Clear written and verbal communication skills.
- A sufficient command of English to understand health and safety instructions, write straightforward emails and communicate clearly with colleagues.
- Confident basic IT skills and the ability to learn our bespoke warehouse system.
- Awareness of the importance of health and safety in a warehouse environment.
- The physical capability to spend most of the working day standing and to undertake some lifting.

Desirable experience

- Previous warehouse experience.
- Forklift experience.
- Clean driving licence.

OUR VALUES

AS PART OF THE INTERGO GROUP, WE WORK TO A SET OF SHARED PRINCIPLES THAT SHAPE HOW EVERY MEMBER OF THE INTERSEND TEAM DELIVERS FOR OUR CLIENTS.

FRIENDLY

Enjoy working together in a fun and rewarding environment.

TRUSTED

Earn the trust and confidence from our clients and take pride in what we do.

OPEN

Share thoughts and ideas in a culture where everyone is listened to.

CREATIVE

Always strive to be better and be bold with your imagination.

INCLUSIVE

Everyone has a role to play and a contribution to make, so be respectful and fair.

READY TO APPLY?

Send us your CV and a short note explaining why you would be a great fit for the InterSend team no later than 31st August 2026.

✉ hr@inter-go.co.uk

INTERSEND IS PART OF THE INTERGO GROUP · PICK. PACK. DELIVER.